



Services Coordinator

Location: Bristol

Hours: 28hrs per week

Remuneration: £26,543.00 per annum (pro-rata)

An opportunity has arisen to join WECIL in the role of Services Coordinator. In this role, you will be responsible for the management of several projects and their staff within WECIL, which provide support and advice to Disabled people. It is a challenging and varied role and you will be required to provide support and supervision to staff, be responsive to Service Users and ensure the delivery of contracted outcomes.

The successful candidate will have excellent organisational skills, a background of managing projects in the non-profit sector and a solid understanding of disability equality issues.

For an application pack please email: reception@wecil.co.uk quoting ref: SerCo271109

Telephone: 0117 9038900 (voice)

Minicom: 01173 771013

Application packs are available in accessible formats. Please contact Janice Saunders to discuss any access needs.

Closing date for applications: 27th November **2009 @ 16.00hrs.**

WECIL particularly encourages applications from under represented groups (e.g. Disabled People, people from Black and minority ethnic groups, Lesbians and Gay Men)

